

# Terms and Conditions for SignatureGuard Notary

**Effective Date:** May 2024

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## 1. Introduction

Welcome to SignatureGuard Notary ("we," "our," or "us"). These Terms and Conditions ("Terms") govern your use of our website, services, and any other interactions you have with us. By using our services, you agree to comply with and be bound by these Terms.

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## 2. Services

SignatureGuard Notary provides mobile and virtual notary services to clients in St. Lucie County, FL. Our services include, but are not limited to, notarizing documents, verifying identities, and witnessing signatures.

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## 3. Eligibility

By using our services, you represent and warrant that you are at least 18 years old and have the legal capacity to enter into these Terms. You agree to provide accurate, current, and complete information as required for the notary process.

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## 4. Appointment Scheduling

- **Mobile Notary:** To schedule a mobile notary appointment, you must contact us via phone or email. We will confirm the appointment based on availability.
  - **Virtual Notary:** To use our virtual notary services, you must have access to a device with a camera and microphone. You will need to provide the necessary documents and identification for verification during the virtual session.
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## 5. Fees and Payment

All fees for our services will be disclosed to you before the notarization process begins. Payment is due at the time of service unless otherwise agreed upon. We accept various forms of payment, including cash, credit/debit cards, and electronic payment methods.

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## **6. Cancellation and Rescheduling**

If you need to cancel or reschedule your appointment, please notify us at least 24 hours in advance. Cancellations made less than 24 hours before the scheduled appointment may be subject to a cancellation fee.

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## **7. Client Responsibilities**

As a client, you are responsible for:

- Providing accurate and complete information.
  - Ensuring that all signers are present during the notarization process.
  - Presenting valid, government-issued identification for verification.
  - Ensuring that the documents to be notarized are complete and ready for signature.
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## **8. Confidentiality and Privacy**

We are committed to protecting your privacy and maintaining the confidentiality of your documents. Please review our Privacy Policy for more information on how we handle your personal information.

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## **9. Limitation of Liability**

To the fullest extent permitted by law, SignatureGuard Notary shall not be liable for any indirect, incidental, special, consequential, or punitive damages, or any loss of profits or revenues, whether incurred directly or indirectly, or any loss of data, use, goodwill, or other intangible losses, resulting from (i) your use of or inability to use our services; (ii) any unauthorized access to or use of our servers and/or any personal information stored therein; (iii) any interruption or cessation of transmission to or from our services; or (iv) any bugs, viruses, trojan horses, or the like that may be transmitted to or through our services by any third party.

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## **10. Governing Law**

These Terms shall be governed by and construed in accordance with the laws of the State of Florida, without regard to its conflict of law principles. Any legal action or proceeding arising under these Terms will be brought exclusively in the federal or state courts located in St. Lucie County, Florida.

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## **11. Changes to These Terms**

We may update these Terms from time to time. We will notify you of any changes by posting the new Terms on our website and updating the effective date at the top. Your continued use of our services after any changes to the Terms constitutes your acceptance of the new Terms.

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## **12. Contact Us**

If you have any questions or concerns about these Terms, please contact us:

Phone: 954-507-0127

Email: [signatureguardnotary@gmail.com](mailto:signatureguardnotary@gmail.com)

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By using our services, you acknowledge that you have read, understood, and agree to be bound by these Terms and Conditions.